

# High Altitude Skating Club

## NEW COACH CHECKLIST

### ★ To Become a Coach at the Laramie Ice & Events Center

- Acquire a current USFSA or Learn to Skate USA® Instructor Membership.
  - Achieve “Green Light” Learn to Skate USA® Instructor Membership by completing all of these things at [www.LearnToSkateUSA.com](http://www.LearnToSkateUSA.com).
    - Register for current Learn to Skate USA® Instructor Membership
    - Successfully complete (green light) Background check (if over age 18)
    - Complete SafeSkate® training course, if over age 18
      - If under 18, Certification course through Learn to Skate USA®
    - Complete Learn to Skate USA® Certification Course
    - Complete U.S Figure Skating Code of Ethics, Waivers and Release, Medical Consent & Name and Likeness Release
  - OR Current, full USFSA Membership through club or as individual member.
    - View here, [full details of coach requirements](#)

If you want to...

### ★ Coach Learn to Skate USA® Group Lessons!

- After achieving “Green Light” USFSA or Learn to Skate USA® Instructor status
- Contact Rink Manager, Courtney Boutelle to express interest ([cboutelle@cityoflaramie.org](mailto:cboutelle@cityoflaramie.org))
- Complete City of Laramie Paperwork.

If you want to...

### ★ Coach Private Lessons

- After achieving “Green Light” USFSA or Learn to Skate USA® Instructor status
- Submit schedule availability to Coach Tabitha ([tabbytk12@gmail.com](mailto:tabbytk12@gmail.com)).
  - Coach availability and skater requests will be compared to achieve the best matches possible for all involved.
- Submit Coach bio and photo for use on High Altitude Skating website Coaches page.
  - This page allows skaters to become familiar with coaches and request private lessons.
- Prior to beginning lessons with a skater, ensure that all Skater/Coach expectations are clear by having both parties review the [Private Skating Lesson Expectations](#).

If you want to...

### ★ Coach at High Altitude Skating Club Ice

- After achieving “Green Light” USFSA or Learn to Skate USA® Instructor status
- Complete and submit the following forms and information to High Altitude Skating Club via email to [HighAltitudeSkating@gmail.com](mailto:HighAltitudeSkating@gmail.com) or in person to any board member.
  - High Altitude Skating Club [Coach Agreement](#)
    - 2022-2023 Season, coaches may omit the “Insurance Information” section
  - High Altitude Skating [Coach Code of Conduct](#)
  - Coach Bio and photo for use on High Altitude Skating website Coaches page

If you want to...

### ★ Coach Skaters at Competitions

- After achieving “Green Light” Learn to Skate USA Instructor status
- Ensure your coaching credentials match the levels in which your skaters plan to compete.
  - Learn to Skate USA® Instructor = Compete USA events
  - USFSA Coach = USFSA qualifying and non-qualifying competitions and test sessions
- Review [Competition Expectations](#) with your skater.
- Assist your skater with choosing appropriate events and make sure that they can be sufficiently prepared by the planned competition date.